



अखिल भारतीय आयुर्विज्ञान संस्थान (एमएस) कल्याणी

**All India Institute of Medical Sciences (AIIMS) Kalyani**

(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक सांविधिकनिकाय)

**(A Statutory Body under the Aegis of Ministry of Health and Family Welfare, GOI)**

राष्ट्रीय राजमार्ग - 34, बसन्तपुर, सागुना, कल्याणी, जिला - नदिया, पश्चिम बंगाल - 741245

**NH-34 Connector, Basantapur, Saguna, Kalyani, District Nadia, West Bengal 741245**

**No. 720/E-12011/6/21-(FAC)**

**Date: 24.06.2022**

**RECRUITMENT OF FACULTY POSTS (GROUP-A) IN VARIOUS DEPARTMENTS  
AT AIIMS, KALYANI ON DIRECT RECRUITMENT BASIS-2022.**

**All India Institute of Medical Sciences (AIIMS), Kalyani**, an Institute of National Importance is one of the new upcoming AIIMS and apex healthcare Institute under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) has been established by the Ministry of Health and Family Welfare, Govt. of India, with the aim of correcting regional imbalance in quality tertiary level healthcare in the country, and attaining self-sufficiency in graduate, postgraduate and higher medical education and training.

Online applications from Indian citizens/persons registered as Overseas Citizen of India (OCI) cardholder under Section 7A of the Citizenship Act, 1955 as permissible under the applicable Act/Rules are invited for the following faculty posts on **DIRECT RECRUITMENT BASIS** in Various Departments in All India Institute of Medical Sciences, Kalyani (West-Bengal).

Sl. No.	Department	Professor		Additional Professor		Associate Professor		Assistant Professor	
		Category	Total	Category	Total	Category	Total	Category	Total
1	Anaesthesia	1-OBC	1	1-UR; 1-OBC	2	1-OBC	1	1-UR; 1-SC	2
2	Anatomy					1-EWS	1		
3	Biochemistry			1-EWS	1				
4	Burn & Plastic Surgery	1-EWS	1					1-EWS	1
5	Cardiology	1-OBC	1					1-UR	1
6	Dermatology			1-UR	1	1-OBC	1	1-OBC	1
7	Endocrinology					1-UR	1		
8	ENT			1-OBC	1	1-OBC	1		
9	Forensic Medicine and Toxicology	1-OBC	1	1-SC	1			1-OBC	1
10	Gastroenterology	1-SC	1						
11	General Medicine	1-ST	1			1-SC; 1-UR	2	1-OBC	1
12	General Surgery	1-SC	1	1-UR	1	1-ST; 1-OBC; 1-UR	3	1-OBC	1
13	Medical Oncology/ Haematology	1-OBC	1	1-UR	1	1-EWS	1	1-OBC	1
14	Microbiology	1-UR	1	1-UR; 1-OBC	2	1-SC	1		
15	Neonatology	1-UR	1	1-UR	1	1-OBC	1		
16	Nephrology	1-SC	1					1-UR	1
17	Neurology	1-OBC	1					1-ST	1

Sl. No.	Department	Professor		Additional Professor		Associate Professor		Assistant Professor	
		Category	Total	Category	Total	Category	Total	Category	Total
18	Nuclear Medicine							1-OBC	1
19	Obstetrics and Gynaecology	1-EWS	1					1-OBC	1
20	Ophthalmology	1-UR	1			2-UR	2		
21	Orthopaedics	1-UR	1	1-SC	1	1-OBC	1	1-EWS	1
22	Paediatric Surgery	1-OBC	1	1-OBC	1			1-UR	1
23	Paediatrics	1-SC	1	1-EWS	1			1-SC	1
24	Pathology			1-UR; 1-ST	2			1-OBC; 1-UR	2
25	Pharmacology	1-UR	1					1-UR	1
26	Physical Medicine and Rehabilitation	1-ST	1			1-UR	1		
27	Physiology			1-OBC	1			1-SC; 1-OBC	2
28	Psychiatry	1-OBC	1						
29	Pulmonary Medicine	1-UR	1			1-SC	1	1-SC	1
30	Radiology	1-EWS	1	1-SC	1	1-UR	1	1-ST; 1-EWS	2
31	Radio Therapy	1-SC	1						
32	Surgical Gastroenterology							1-OBC	1
33	Surgical Oncology	1-UR	1					1-SC	1
34	Transfusion Medicine & Blood Bank	1-OBC	1	1-OBC	1				
	<b>Total</b>	<b>7-UR; 5-SC; 3-EWS; 8-OBC; 2-ST</b>	<b>25</b>	<b>7-UR; 6-OBC; 3-SC; 1-ST; 2-EWS</b>	<b>19</b>	<b>7-UR; 6-OBC; 3-SC; 1-ST; 2-EWS</b>	<b>19</b>	<b>6-UR; 10-OBC; 5-SC; 2-ST; 3-EWS</b>	<b>26</b>

For details of advertisement including educational qualifications, age and eligibility criteria etc., kindly visit the Institute's website <https://www.aiimskalyani.edu.in> and <https://recruitments.aiimskalyani.edu.in>.

Last date of Online application.	<b>30 days</b> from the date of publication of the advertisement in Employment News/ Rojgar Samachar.
Cut-off Date for determining the Qualification & Experience and upper age limit.	
Last date of receipt of the hard copies of Online Applications Form along with relevant documents as mentioned in the advertisement at AIIMS, Kalyani.	<b>15 days</b> from the last date of receipt of online application.

The On-line of application will be made available on AIIMS, Kalyani official website i.e. <https://aiimskalyani.edu.in> and <https://recruitments.aiimskalyani.edu.in>. The link for submission of online applications in respect of above said posts along with other relevant information will be activated on the date of advertisement on Employment News/ Rojgar Samachar or earlier (as posted on the website).

**Sd/-**  
**Executive Director**  
**AIIMS Kalyani**

**Note: -**

1. Abbreviation used: Unreserved (UR), Other Backward Classes (OBC), Schedule Caste (SC), Schedule Tribe (ST), Economically Weaker Sections (EWS).
2. The above vacancies are provisional and subject to variation. The Executive Director, AIIMS, Kalyani reserves the right to vary the vacancies including reserved vacancies as per the Govt. of India Rules/Circulars and requirements or otherwise.
3. 4% of the total vacancies is horizontally reserved for PwBD (OH-OL and BL) candidates and also PwBD as per the Ministry of Social Justice and Empowerment's Notification No. 16-15/2010-DD.III dated 29th July, 2013 as amended from time to time as applicable. The Physical requirement is required to fill up the posts on horizontal basis are S (Sitting), ST (Standing), W (Walking), MF (Manipulation by Fingers) & RW (Reading & Writing). All the instructions of Govt. of India as amended and as applicable in this matter will be followed if the same is not consistent in this connection.
4. Reservation for Economically Weaker Sections (EWSs) shall be applicable as per Govt. of India, Office Memorandum No. 36039/1/2019-Estt (Res) DoPT dated 19th January, 2019 and 31st January, 2019. EWS candidate must ensure that they have a valid EWS certificate on the last date of submission of application. EWSs Candidates need to attach certificate issued by the competent authority in the prescribed form as per Annexure. In case suitable Economically Weaker Sections (EWSs) candidates are not found, these posts will not be carried forward/or considered as backlog vacancy, hence Unreserved (UR) candidates are also be allowed provisionally to apply against EWSs posts advertised through above referred advertisement who may be considered incase suitable EWSs candidate are not found to fill up these posts reserved for EWSs.
5. **All candidates are permitted to apply against posts earmarked for EWS subject to the following conditions:**
  - a) That their candidature will be considered only if EWS applicants are not available.
  - b) That their candidature will be as UR candidates only, which means, there shall be no relaxations which are otherwise permitted under their specific categories.
  - c) Under no circumstance, the fees will be refunded.
6. Reservation will be as per Government of India Policy.
7. The cut-off date to determine the maximum age limit, essential qualification & experiences will be the last date of submission of online application.
8. Relaxation of One-year Teaching/Research experience for SC/ST candidates in Faculty selection may be given as per Rules/Guidelines issued by DoP&T.
9. The period of experience wherever prescribed shall be counted after obtaining the prescribed qualification.
10. Desired teaching/research experience should have been acquired from NMC/MCI/DCI/Indian Nursing Council/State Nursing council/recognized teaching institute wherever applicable. In all others cases decision of Screening Committee on admissibility of experience being valid for present recruitment will be final.

## GENERAL CONDITIONS

### 1. The Essential Qualifications and Experiences for the Posts are as under: -

Sl.	Name of the Post	Qualifications/Experience
01.	Professor	<p><b><u>Essential for medical candidates</u></b></p> <ol style="list-style-type: none"> <li>1. A medical Qualification included in the I or II schedule or part II of the third schedule to the Indian Medical Council Act of 1956 (Persons possessing qualifications included in part II of third schedule should also fulfill the conditions specified in section 13(3) of the Act.)</li> <li>2. A post graduate qualification e.g.MD/MS or a recognized qualification equivalent thereto in the respective discipline/subject.</li> </ol> <p><b><u>Experience:</u></b></p> <p>Fourteen years teaching and/or research experience in recognized Institution in the subject of specialty after obtaining the qualifying degree of M.D./M.S. or qualification recognized equivalent thereto.</p> <p><b><u>Essential for Superspeciality disciplines:</u></b></p> <ol style="list-style-type: none"> <li>1) Same as Professor (Medical)</li> <li>2) M.Ch. for surgical Superspecialities and D.M. for Medical Superspecialities (2 years or 3 years or 5 years recognized course) or qualification recognized equivalent thereto.</li> </ol> <p><b><u>Experience:</u></b></p> <p>Twelve years teaching and/or research experience in recognized Institute in the subject of specialty after obtaining the Degree of M.Ch./D.M. (2 years or 5 years course recognized after MBBS) in the respective discipline/subject or a qualification recognized equivalent thereto.</p> <p style="text-align: center;"><b>OR</b></p> <p>Eleven years teaching and/or research experience in recognized Institution in the subject of speciality for the candidates possessing 3 years recognized Degree of D.M/M.Ch in the respective discipline/subject or a qualification recognized equivalent thereto.</p> <p><b><u>Essential for non-medical candidates: *</u></b></p> <ol style="list-style-type: none"> <li>1. Postgraduate qualification e.g. Master degree in the discipline/allied subject.</li> <li>2. A Doctorate degree of a recognized University in concerned discipline.</li> </ol> <p><b><u>Experience:</u></b> Fourteen years teaching and/or research experience in the discipline/subject concerned after obtaining the Doctorate degree.</p>

Sl.	Name of the Post	Qualifications/Experience
02.	<b>Additional Professor</b>	<p><b><u>Essential for medical candidates</u></b></p> <p>1 to 2 same as for Professor (Medical)</p> <p><b><u>Experience:</u></b></p> <p>Ten years teaching and/or research experience in recognized Institution in the subject of speciality after obtaining the qualifying degree of M.D. /M.S. or qualification recognized equivalent thereto.</p> <p><b><u>Essential for Superspeciality disciplines:</u></b></p> <p>3) Same as Professor (Medical)</p> <p>4) D.M. in the respective discipline/subject for medical superspecialities and M.Ch. in the respective discipline/subject for surgical superspecialities (2 years or 3 years or 5 years recognized course) or a qualification recognized equivalent thereto.</p> <p><b><u>Experience:</u></b></p> <p>Eight years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of D.M./M.Ch. (2 years or 5 years recognized course after MBBS) in the respective discipline/subject or a qualification recognized equivalent thereto.</p> <p style="text-align: center;"><b>OR</b></p> <p>Seven years teaching and/or research experience in a recognized Institution in the subject of speciality for the candidates possessing 3 years recognized degree of D.M./ M.Ch. in the respective discipline/subject or a qualification recognized equivalent thereto.</p> <p><b><u>Essential for non-medical candidates: *</u></b></p> <p>1 &amp; 2 are same as for Professor (Non – Medical)</p> <p><b><u>Experience:</u></b></p> <p>Ten years teaching and/or research experience in the discipline/subject concerned after obtaining the Doctorate degree.</p>

Sl.	Name of the Post	Qualifications/Experience
03.	Associate Professor	<p><b><u>Essential for medical candidates (for General Discipline):</u></b></p> <p>1 to 2 same as for Professor (Medical).</p> <p><b><u>Experience:</u></b></p> <p>Six years teaching and/or research experience in recognized Institution in the subject of speciality after obtaining the qualifying degree of M.D. / M.S. or a qualification recognized equivalent thereto.</p> <p><b><u>Essential for Superspeciality disciplines:</u></b></p> <ol style="list-style-type: none"> <li>1. Same as Professor (Medical)</li> <li>2. D.M.in the respective discipline/subject for medical superspecialities and M.Ch. in the respective discipline/subject for surgical superspecialities (2 years or 3 years or 5 years recognized course) or a qualification recognized equivalent thereto.</li> </ol> <p><b><u>Experience:</u></b></p> <p>Four years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of D.M./M.Ch. (2 years or 5 years recognized course after MBBS) in the respective discipline/subject or a qualification recognized equivalent thereto.</p> <p style="text-align: center;"><b>OR</b></p> <p>Three years teaching and/or research experience in a recognized Institution in the subject of speciality for the candidates possessing 3 years recognized degree of D.M./M.Ch. in the respective discipline/subject or a qualification recognized equivalent thereto.</p> <p><b><u>Essential for non-medical candidates: *</u></b></p> <p>1 &amp; 2 are same as for Professor (Non – Medical).</p> <p><b><u>Experience:</u></b></p> <p>Six years teaching and/or research experience in the discipline/subject concerned after obtaining the doctorate degree.</p>

Sl.	Name of the Post	Qualifications/Experience
04.	<b>Assistant Professor</b>	<p data-bbox="573 165 1484 197"><b><u>Essential for medical candidates (For General Disciplines):</u></b></p> <p data-bbox="573 228 1117 260">1 to 2 same as for Professor (Medical).</p> <p data-bbox="573 302 753 333"><b><u>Experience:</u></b></p> <p data-bbox="573 365 1484 512">Three years teaching and/or research experience in recognized Institution in the subject of speciality after obtaining the qualifying degree of M.D./M.S. or qualification recognized equivalent thereto.</p> <p data-bbox="573 554 1192 585"><b><u>Essential for Superspeciality disciplines:</u></b></p> <ol data-bbox="573 617 1484 879" style="list-style-type: none"> <li data-bbox="573 617 1029 648">1. Same as Professor (Medical)</li> <li data-bbox="573 680 1484 879">2. D.M. in the respective discipline/subject for medical superspecialities and M.Ch. in the respective discipline/subject for surgical superspecialities (2 years or 3 years or 5 years recognized course) or a qualification recognized equivalent thereto.</li> </ol> <p data-bbox="573 911 753 942"><b><u>Experience:</u></b></p> <p data-bbox="573 974 1484 1247">One years teaching and/or research experience in a recognized Institution in the subject of speciality after obtaining the qualifying degree of D.M./M.Ch.(2 years or 5 years recognized course after MBBS) or qualification recognized equivalent thereto. However, no experience is necessary for the candidates possessing the 3 years recognized degree of D.M/M.Ch. or qualification recognized equivalent thereto.</p> <p data-bbox="573 1278 1175 1310"><b><u>Essential for non-medical Candidates: *</u></b></p> <p data-bbox="573 1341 1256 1373">1 &amp; 2 are same as for Professor (Non – Medical).</p> <p data-bbox="573 1415 753 1446"><b><u>Experience:</u></b></p> <p data-bbox="573 1478 1484 1583">Three years teaching and/or research experience in the discipline/subject concerned after obtaining the Doctorate degree.</p>

**\* - Educational Qualifications for non-medical candidates (as applicable):**

- a) Master's degree in concerned speciality as under: -
  - i. Anatomy: -M.Sc. (Human Anatomy)
  - ii. Physiology: -M.Sc. (Medical Physiology/Physiology)
  - iii. Biochemistry: -M.Sc. (Medical Biochemistry /Biochemistry)
  - iv. Pharmacology: -M.Sc. (Medical Pharmacology /Pharmacology)
- b) A doctorate degree of recognized university in concerned discipline.

## **2. Note- DNB equivalence:**

In case of those who are holding DNB in broad specialties or super specialty as qualifying education, they have to produce documentary evidence issued by Competent/Appropriate authority about DNB equivalence with MD/MS/DM/M.Ch. as per MCI, New Delhi notification dated 31.10.2018 and as amended time to time.

Those who have undergone DNB training from institute given under Para 2 at (a) & (b) of aforementioned MCI notification, will not need to have extra experience after qualifying degree.

Those who have undergone DNB training at Institute given at (c) & (d) of aforementioned MCI notification will need to have 1 year & 2 years extra experience *i.e.* total 4 & 5 years experience respectively from MCI recognized/permited institution for equivalence.

- 3.** Experiences as prescribed may be relaxed in exceptional cases at the discretion of the Selection Committee with prior approval of the Competent Authority. The experience will be counted as on last date of submission of online application. **The equivalent qualification such as MCH in Head & Neck Surgery as equivalent to MCH in Surgical Oncology and MCH in Hepato-Pancreatico-Biliary Surgery as equivalent to MCH in Surgical Gastroenterology and other similar such qualification will be decided by the Competent Authority of AIIMS, Kalyani and his decision in this regard will be final.**
- 4.** In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise their Application is liable to be rejected. However, decision of the Competent Authority of AIIMS, Kalyani in this regard will be final.



5.

## APPLICATION PROCESS

The aspiring applicants satisfying the eligibility criteria in all respect can submit their application through **ON-LINE** mode followed by submission of the **hard copy of the online form**, duly signed at designated place.

The On-line of application will be made available on AIIMS, Kalyani official website i.e. <https://aiimskalyani.edu.in> and <https://recruitments.aiimskalyani.edu.in>. The link for submission of online applications in respect of above said posts along with other relevant information will be activated on the date of advertisement on Employment News/ Rojgar Samachar or earlier (as posted on the website).

Last date of Online application	<b>30 days</b> from the date of publication of the advertisement in Employment News/ Rojgar Samachar.
Cut-off Date for determining the Qualification & Experience and upper age limit	
Last date of receipt of the hard copies of online Applications, duly signed, along with self-attested copies of relevant documents as per terms and conditions of the advertisement	<b>15 days</b> from the last date of receipt of online application.

6. In case the last date falls on weekly off or holidays, then the last date of submission of hard copy of application will be shifted to the next working days (up to 5.00 PM).

7. **Failure to submit Hard Copy of on-line application along with all supporting documents as mentioned in this advertisement, by the due date will lead to cancellation of candidature. Institute will not be responsible for delay in delivery.**

8. Hard Copy of application without online application will not be accepted.

9.

### APPLICATION FEES:

- General/OBC Candidates : Rs. 1,500/- (Rupees Fifteen Hundred Only).
- EWS Candidates : Rs. 1200/- (Rupees Twelve Hundred Only).
- SC/ST Candidates : Rs. 1200/- (Rupees Twelve Hundred Only).
- PwBD : Exempted

a. The candidates should pay the prescribed application fee online by clicking in the link **(SBI Collect)** provided in the website. After payment of application fees, the **SBI Collect transaction number** should be mentioned in Online application form and a copy of the receipt in support of depositing the application fees is to be forwarded along with the application form. Candidates are advised to mention transaction no. of SBI Collect, while applying online application.

b. Application fee once remitted shall not be refunded under any circumstances.

c. **Applications without the prescribed fee would not be considered and summarily rejected.**

10. The hard copy of the on-line applications, duly signed at designated place, have to be sent along with SBI Collect Transaction Slip, self-attested copies of certificates/documents including the Annexures enclosed with this advertisement, in support of fulfilling the essential criteria of age, educational qualification, teaching/research experiences etc. within 15 days from the last date of receipt of online application.

Candidates are instructed to forward their application with relevant documents as mentioned in the advertisement in a suitable envelop (**size A-4 or above**), mentioning the following format in the top of the envelop.

<b>Advertisement No.....</b>	
<b>Application No.....</b>	
<b>Application for Post &amp; Department.....</b>	
<b>Category.....</b>	
<b>From:</b>	<b>To,</b>
	<b>The Administrative Officer,</b>
	<b>Recruitment Cell,</b>
	<b>All India Institute of Medical Sciences, Kalyani,</b>
	<b>NH-34 Connector, Basantapur, Saguna,</b>
	<b>Nadia, West Bengal - 741245</b>

11. The hard copy of on-line application shall be enclosed with self-attested copies of Matriculation Certificate, MBBS Degree/B.Sc. Certificate & Mark-Sheets, MD/MS/M.Sc./DM/M.Ch/Ph.D./DNB. or equivalent qualification certificates & Mark sheets, Teaching, Research and Others Experiences Certificates including internships, Relieving Orders, Transfer Order, Bond certificate/Bond Affidavit or equivalent document etc.

- The Experience Certificate should clearly show the period of experience, duration of experience (“from” to “to”), Nature of experience (either teaching or research) etc. The candidates can only mention those teaching experiences which are recognized by MCI/Govt. of India.
- The signed hard copy of on-line application along with all above mentioned certificates/documents and Annexures should be sent through Speed Post/Courier etc. within stipulated period. Signed On-line application without above mentioned certificates/documents and Annexures will not be considered.

12. **If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer is to be submitted.**

13. Candidates are advised to fill their correct and active e-mail ID in the online application, as all correspondences will be made by the Institute through e-mail. Test/Interview schedule will be mailed in due course to the candidate in their registered e-mail.

14. The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of online applications failing which their application will be rejected.

15. The On-line application will be closed on the last date of the receipt of application i.e., 30 days from the date of publication of advertisement in Employment News. The candidature of such applicants who fails to complete the online application submission by the stipulated date and time will not be considered and no correspondence in this regard will be entertained.

16. The candidate must ensure that their latest photo and signature should be clearly visible in preview at the time of filling of application in online mode. If photo/signature image is displayed small or not visible in preview on website that means photo/signature is not as per the AIIMS, Kalyani prescribed guidelines and in that case, their application will be rejected. So, candidates are advised to be careful while uploading their photo and signature. Both must be visible clearly on Online Application Form.

17. In case a candidate wishes to apply for more than one post, he/she is required to fill in the form separately through On-line mode only followed by paying separate application fees along with separate set of mentioned certificates/documents as applicable. In case of application for multiple posts, candidate should send his/her application in separate envelops. Multiple Applications for a single post are prohibited.

**18. Maximum Age Limit: -**

**Professor/Additional Professor:** - Not exceeding 58 (Fifty-Eight) years as on the last date of the receipt of the online application i.e., 30 days from the date of the publication of this advertisement in Employment News/Rojgar Samachar.

**Associate Professor/ Assistant Professor:** - Not exceeding 50 (Fifty) years as on the last date of the receipt of the online application i.e., 30 days from the date of the publication of this advertisement in Employment News/Rojgar Samachar.

- Upper age limit shall be determined as on last date of submission of online applications.
- No age relaxation would be available to SC/ST/OBC candidates applying for unreserved vacancies.
- Age relaxation permissible to various categories is as under: -

Sl.	Category	Age Relaxation permissible beyond the upper age limit
1.	SC/ST	05 Years
2.	OBC	03 Years
3.	PwBD (OH-OL and BL)	10 Years
4.	Government Servant* (As per DoPT instruction)	05 Years

\* The age relaxation will be admissible to only those employees working **under Central Government not under Autonomous Body/State Government/PSU** and working in posts which are in the same line or allied cadres and here a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the post(s) to which has been advertised. Decision in

this regard will rest with the Authority of AIIMS, Kalyani. In addition, they have to submit **Annexure -VIII for claiming age relaxation.**

Age relaxation to other categories of the candidates will also be applicable as per the DoPT instructions. However, age relaxation will be regulated as per the DoPT instructions.

#### 19. Pay Scale: -

1	<b>Professor</b>	<b>Level 14-A</b> of the Pay Matrix as given in the MoH&FW (INI-I-Section), GoI Letter No.V- 16020/28/2017-INI-I (Pt.), dated 23 <sup>rd</sup> August, 2018 i.e., Minimum Pay of Rs.1,68,900/- (Plus NPA for medically qualified candidates only)  <b>Rs.37,400-67,000+AGP Rs.10,500/- (6<sup>th</sup> CPC)</b>
2	<b>Additional Professor</b>	<b>Level 13-A2+</b> of the Pay Matrix as given in the MoH&FW (INI-I-Section), GoI Letter No.V-16020/28/2017-INI-I (Pt.), dated 23 <sup>rd</sup> August, 2018 i.e., Minimum Pay of Rs.1,48,200/- (Plus NPA for medically qualified candidates only)  <b>Rs.37,400-67,000+AGP Rs.9,500/- (6<sup>th</sup> CPC)</b>
3	<b>Associate Professor</b>	<b>Level 13-A1+</b> of the Pay Matrix as given in the MoH&FW (INI-I-Section), GoI Letter No.V-16020/28/2017-INI-I (Pt.), dated 23 <sup>rd</sup> August, 2018 i.e., Minimum Pay of Rs.1,38,300/- (Plus NPA for medically qualified candidates only)  <b>Rs.37,400-67,000+AGP Rs.9,000/- (6<sup>th</sup> CPC)</b>
4	<b>Assistant Professor</b>	<b>Level 12</b> of the Pay Matrix as given in the MoH&FW (INI-I-Section), GoI Letter No.V- 16020/28/2017-INI-I (Pt.), dated 23 <sup>rd</sup> August, 2018 i.e., Minimum Pay of Rs.1,01,500/- (Plus NPA for medically qualified candidates only) with provision to move to <b>Level 13</b> of the Pay Matrix after three years.  <b>Rs.15,600-39,100+AGP 8,000/- (6<sup>th</sup> CPC)</b>

**20.** Candidates applying under any of the reserved category posts, viz. SC/ST/OBC/PwBD (OH-OL and BL)/EWS will be considered subject to Caste/ PwBD (OH-OL and BL)/EWS Certificate issued by the appropriate/Competent Authority in the prescribed format. Community should be clearly and legibly mentioned in the Certificate.

#### 21. OBC Candidates:

- Candidates applying under OBC category must produce the valid caste certificate in the format provided by DoPT vide O.M. No. 36036/2/2013-Estt(Res.) dated 30.05.2014.
- OBC candidate's eligibility will be based on the caste(s) borne in the Central List of Government of India.
- The vacancies are being advertised in the Financial year 2022-2023, therefore, valid NCL-OBC certificate issued after 01.04.2022 will be considered valid.

Candidature who have NCL-OBC certificate issued before this period (i.e. 01.04.2022) will not be considered valid for this advertisement. **Therefore, OBC candidate must ensure that they have a valid OBC certificate on or before closing date of online application.**

- OBC candidate(s) should not belong to Creamy Layer and their sub-caste should match with the entries in the Central List of OBC, failing which their candidature will not be considered for OBC post. They will however be treated as UR candidate (if UR posts advertised).
- **In addition to above, OBC candidates have to submit declaration in prescribed proforma attached at Annexure-VI.**

## **22. PwBD Candidates:**

Only such persons would be eligible for reservation under PwBD (OH-OL & BL) quota in service/posts who suffer from not less than 40% of physical disability. Person who wants to avail the benefit of reservation would have to submit a Disability Certificate as issued by a Competent Authority in prescribed format as per “Right of Persons with Disabilities Act, 2016”, which (This board will evaluate suitability of candidates for the post one is being considered for) come into force with effect from 19.04.2017. The candidature of PwBD applicant is subject to evaluation by Medical Board duly constituted by the Competent Authority, AIIMS, Kalyani.

## **23. EWS Candidates:**

- a) The vacancies advertised under EWS category are as per the instructions issued by DoPT, Ministry of Personal, Public Grievances & Pension, Govt. of India, Vide OM No 36039/1/2019-Estt(Res) dated 31.01.2019. Application under EWS category will be considered subject to submission of Income and Assets certificate in the prescribed format issued by the Competent Authority and subject to verification of genuinity of the certificate by the issuing authority. Therefore, EWS certificate must ensure that they have valid EWS certificate on or before closing date of online application showing the income from all sources for the financial year prior to the year of application as per OM No 36039/1/2019-Estt (Res) dated 31.01.2019.
- b) Candidates who fail to produce valid EWS certificate will not be considered for reservation under this category. They will however, be considered as UR candidate.
- c) As per OM No 36039/1/2019-Estt (Res) dated 31.01.2019, the crucial date for submitting income and asset certificate by the candidates is the closing date for receipt of application for the post. Therefore, EWS candidate must ensure that they have a valid EWS certificate on or before the last date of submission of application.

## **24. No Objection Certificate (NOC):**

- i. No Objection Certificate from the present employer (in case of candidates working in Government/Semi or Quasi Government/PSUs/Autonomous Bodies or any institution funded by Government) is mandatory, otherwise, candidature will not

be considered for any post. Therefore, candidates are requested to kindly upload the same while applying.

- ii. The candidates, who are in Government/Semi-Government/PSUs/Autonomous Bodies or any institution funded by Government and not submitted their NOC at the time of application, are required to bring “No Objection Certificate” from their Parent Employer at the time of interview, failing which their candidature will not be entertained.
  - iii. Candidates who are working as contractual employee in Government/Semi-Government/PSUs/Autonomous Bodies or any institution funded by Government, also have to produce NOC mandatorily.
  - iv. In case of change in employment status on or before interview/selection process due to any reasons, they have to take fresh permission from their new employer before interview and they also have to submit fresh NOC from their new employer.
  - v. **The No Objection Certificate should clearly state that the candidate will be allowed to join if selected and not merely for appearing in the interview. Proforma is attached at Annexure-IV. NOC issues only for interview will not be considered for selection process.**
  - vi. **No candidate will be allowed to appear the interview without NOC from his/her employer.**
- 25.** The candidates are to satisfy all eligibility criteria before online application. They must possess the educational qualification and experiences as recognized by the Govt. of India. Their candidature will be cancelled at any stage and even after selection & joining this institute if it is found that their educational qualification or experiences is not recognized by the Govt. of India.
- 26.** The equivalent qualification and experience will be decided by the Competent Authority of AIIMS, Kalyani and his/her decision in this regard will be the final.
- 27. Short Listing/Methods of the Selection:** The prescribed qualification is minimum and mere possessing the same does not entitle any candidate to be called for interview or for selection. Based on bio-data, the Screening Committee may short list candidates for interview. In the event of large no of application received, Competent Authority reserves right to exercise any method of short listing as may be deemed fit. The candidate should, mention all his/her qualifications and experience over and above the minimum qualifications. Candidates called for interview will have to produce all relevant original documents in proof of details furnished in their application at the time of interview. They may also be asked to submit an affidavit/declaration as decided by the AIIMS, Kalyani at time of Interview. The methodology of Selection will be decided by the Selection Committee as deemed fit besides any other matter relating to the selection process.
- 28. Site of Interview:** Interviews will be held at AIIMS Kalyani or any other place as decided by the Executive Director, AIIMS, Kalyani. No TA/DA will be paid for appearing in the interview. The Summoning of candidates for interview convey no assurance whatsoever that they will be selected.

## 29. **AIIMS, Kalyani decision is final:**

The decision of the AIIMS, Kalyani in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, methodologies for the selection, selection and allotment of posts to selected candidates will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

30. Any corrigendum or revision of the advertisement or any other information regarding this recruitment will be posted on the Official website of AIIMS, Kalyani only in due course. Candidates are advised to visit our website regularly for updated information in this regard.

## 31. **OTHER INFORMATION FOR THE CANDIDATES**

- (i) The All-India Institute of Medical Sciences is an autonomous body established under Act of Parliament.
- (ii) Service under the Institute is governed by that Act and the Rules & Regulations framed there under.
- (iii) The Institute strives to have a workforce which reflects gender parity and women candidates are encouraged to apply.
- (iv) All the posts carry usual allowances as admissible to Central Government Employees of similar status at Kalyani, West Bengal.
- (v) **Probation period: The period of probation is two (2) years.** During period of probation, you will be liable to be discharged from service at anytime without any notice, if: -
  - a) On the basis of your performance or conduct, you are considered unsuitable for further retention in service, or
  - b) You are otherwise found ineligible or unsuitable to be retained in the service.
- (vi) **Assessment Promotion:** A faculty after rendering fixed years of service on a grade may be considered for assessment promotion subject to the Rules and Regulations applicable from time to time in the Central Government Institutions/AIIMS.
- (vii) The applicants, who do not have requisite qualifications up to the last date for submission of online applications, will not be considered and will be summarily rejected.
- (viii) Incomplete application(s) will be summarily rejected. Applications received after the last date of submission will not be considered.
- (ix) **Multiple Applications for the same post are prohibited.** In case of multiple applications for the same post, last application may be considered. However, it will be the discretion of the Competent Authority to accept/reject any applications.
- (x) The period of experience wherever prescribed shall be counted after obtaining the prescribed educational qualification.

- (xi) In connection with selection process, Institute may ask the candidates for any explanation, clarification and documents. Candidates will be bound to provide information and documents as and when requested by the Competent Authority, AIIMS, Kalyani.
- (xii) The employees of the Institute will be governed by the New Pension Scheme as per the provision contained in the Ministry of Finance, Department of Economic Affairs (ECB & PR Division). Notification No. 5/7/2003-ECB&PR dated 22.12.2003. The post(s) is/are whole time and private practice of any kind is strictly prohibited.
- (xiii) All the posts carry usual allowances as admissible to Central Government Employees of similar status at Kalyani, West Bengal.
- (xiv) The candidates are likely to be posted at rural health and urban health centers or other centers attached with the Institute for the period to be decided by the Institute as applicable.
- (xv) AIIMS, Kalyani reserves the rights to increase or decrease the number of vacancies.
- (xvi) While every effort will be made to provide residential accommodation to the Faculty appointed at the Institute subject to availability but in view of the paucity of the residential accommodation in the campus, it may not be possible to provide accommodation in every case. In the event that no accommodation is provided, necessary H.R.A. as admissible to Central Government Servants of similar status stationed at Kalyani, West Bengal will be provided.
- (xvii) Canvassing of any kind will be a disqualification.
- (xviii) The candidate should not have been convicted by any Court of Law.
- (xix) Decision of the Competent Authority, AIIMS, Kalyani regarding joining period and extension of joining period after selection will be final and binding to all.
- (xx) Selected Candidates will have to serve minimum six months continuous service at AIIMS, Kalyani before tendering resignation. However, relieving from AIIMS, Kalyani will be decided by the Competent Authority after considering the staff strength and availability of staff before their relieving or as decided by the Institute. Decision of the Competent Authority in this regard will be final and binding to all.
- (xxi) In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the Appointing Authority.
- (xxii) **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:**

Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up the application form and any documents in the recruitment process. Candidates are also warned that they should in no case correct or alter or otherwise tamper with any entry in a document or its attested/certified copy submitted by them nor should they submit a



tampered/fabricated document. If there is any inaccuracy or any discrepancy between two or more such documents or their attested/certified copies, an explanation regarding this discrepancy should be submitted.

A candidate who is or has been declared by the Competent Authority to be guilty of:

- a) obtaining support of his/her candidature by any means, or
- b) impersonating, or
- c) procuring impersonation by any person, or
- d) submitting fabricated documents or documents which have been tampered with, or
- e) making statements which are incorrect or false or suppressing material information, or
- f) resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
- g) using unfair means during the test/interview, or
- h) writing irrelevant matter including obscene language or pornographic matter, in the script(s), or
- i) misbehaving in any other manner in the examination hall/interview room, or
- j) harassing or doing bodily harm to the staff employed by the AIIMS, Kalyani for the conduct of their test/interview, or
- k) bringing mobile phone/Communication device in the examination Hall/Interview room, or
- l) attempting to commit or, as the case may be, abetting the AIIMS, Kalyani of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, or
- m) violation of any clause of this advertisement and subsequent recruitment process & even after selection/appointment, be liable:
  - i) to be disqualified by the AIIMS, Kalyani from selection for which he/she is a candidate, and/or
  - ii) to be debarred either permanently or for a specified period: - by the Competent Authority from any examination or selection held by AIIMS, Kalyani or and
  - iii) if he/she is already in service under Government to disciplinary action under the appropriate rules.

- (xxiii) The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- (xxiv) The decision of the Competent Authority regarding short-listing of candidates, interview, verification of documents and selection would be final and binding on all candidates. No representation/correspondence will be entertained in this regard.
- (xxv) **Inclusion in Selected List Confers no Right to Appointment:** - The inclusion of a candidate's name in the Selected list confers no right to appointment unless the Competent Authority is satisfied, after such enquiry as may be considered necessary, that the candidate having regard to his character and antecedents is suitable in all respects for appointment to the Service.

(xxvi) **Disqualification for Appointment on Medical Grounds:** - No candidate shall be appointed to the Service who after such medical examination as the Institute may prescribe is not found to be in good mental or bodily health and free from any mental or physical defect likely to interfere with the discharge of the duties of the Service.

(xxvii) **Interpretation:** - If any question arises as to the interpretation of these advertisement, the Competent Authority, AIIMS, Kalyani will have the absolute right for any interpretation.

(xxviii) All disputes will be subject to legal jurisdiction AIIMS, Kalyani.

(xxix) Candidates are requested to visit institute website for updates.

**Clarification & Enquiries:**

Mail to: [faculty.recruitment@aiimskalyani.edu.in](mailto:faculty.recruitment@aiimskalyani.edu.in)

Any query regarding technical problem of on-line application mode may be sent through email to [itsupport\\_recruitment@aiimskalyani.edu.in](mailto:itsupport_recruitment@aiimskalyani.edu.in) (Only for Online Application Form Related Query).



**Sd/-  
Executive Director  
AIIMS Kalyani**



आयुर्विज्ञानसंस्थान (एम्स) कल्याणी  
**All India Institute of Medical Sciences (AIIMS) Kalyani**  
(स्वास्थ्यएवंपरिवारकल्याणमंत्रालय, भारतसरकारकेतत्वावधानमेंएकसांविधिकनिकाय)  
**(A Statutory Body under the Aegis of Ministry of Health and Family Welfare, GOI)**  
राष्ट्रीयराजमार्ग- 34, बसन्तपुर, सागूना, कल्याणी, ज़िला - नदिया, पश्चिमबंगाल - 741245  
**NH-34 Connector, Basantapur, Saguna, Kalyani, District Nadia, West Bengal 741245**

No. /E-12011/4/21-(FAC)

Date: .06.2022

**Application for the Post of <<--->>  
in the Department of <<-----> at AIIMS, Kalyani**



Date:

Place:

Signature of Candidate

BRIEF OF THE CANDIDATE							
Name							
Post Applied For							
Department/Discipline							
Date of Birth	Year	Month	Day	Age as on Last date of Online Application	Year	Month	Day
<b>Educational Qualification:</b>							
Qualification	Year of Passing		No. of Attempts	Institution			
H.S.C							
+2 Science							
MBBS/B.Sc.							
M.D./M.S./M.Sc.							
D.M./M.Ch/PhD							
D.N.B							
PGDND							
<b>Experience (Teaching/Research) after obtaining essential qualification:</b>							
Level/Designation	From	To	Duration (Year/ Month/Day)	Organization/ Institution			
<b>Paper Publications :</b>							
Published in	Indexed	Non-	Accepted of Publication	Presented at			
National			2019				
International							
<b>Total</b>							
<b>Chapter in Books</b>							
<b>Awards/Recognitions</b>							
<b>Any other information</b>							
<b>Notice period required for</b>							
<b>Present Place of Work</b>							
<b>Best Five Publications:</b>							
	1						
	2						
	3						
	4						
	5						

Date:

Place:

Signature of Candidate

**LIST OF ENCLOSURES**

<b>SI. No.</b>	<b>Particulars of enclosures</b>	<b>Marked Page (s)</b>
1.	Print out of Application duly signed in each page.	
2.	Birth Certificate/ any Age Proof	
3.	Matriculation Certificate	
4.	Intermediate / + 2 Science	
5.	MBBS/M.Sc. Certificate	
6.	M.D./M.S./ D.N.B./Ph.D. Certificate	
7.	D.M./M. Ch. Certificate	
8.	Experience Certificate(s), Relieving Orders & Transfer Order	
9.	Community Certificate [SC / ST / OBC (Non-Creamy Layer)/EWS]	
10.	Registration & Additional Registration with Medical Council Certificate	
11.	Disability Certificate (If Applicable)	
12.	SBI Collect Transaction Copy	
13.	<b>ANNEXURE-I: SELF EVALUATION</b>	
14.	<b>ANNEXURE-II BRIEF OF THE CANDIDATE</b>	
15.	<b>ANNEXURE-IV: NO OBJECTION CERTIFICATE</b>	
16.	Bond Certificate/Bond Affidavit/Bond Relieving Certificate (If any)	
17.	Any others Relevant Documents	

Date:

Place:

Signature of Candidate

**Candidates already employed in Central/State Govt./Semi Govt./Autonomous Institutions/Statutory Organizations/PSUs/ Institute funded by Central/State Govt. should get the following endorsement signed by their present employer (appointing authority).**

**NO OBJECTION CERTIFICATE**

1. Certified that Dr./Shri/ Smt./ Kumari \_\_\_\_\_ holds a post of \_\_\_\_\_ for the period from \_\_\_\_\_ to \_\_\_\_\_ on regular basis in this Department/Office/Institution/Organization. **I have no objection to his/her application being considered for the post of \_\_\_\_\_ in the Department of \_\_\_\_\_ in AIIMS, Kalyani. In the event of his/her selection of the post, he/she will be relieved from the duty to take up the post of \_\_\_\_\_ in AIIMS, Kalyani.**
2. Certified that he/she submitted his/her application to the Department/ Office/ Institution/ organization on \_\_\_\_\_ for onward transmission to AIIMS, Kalyani.

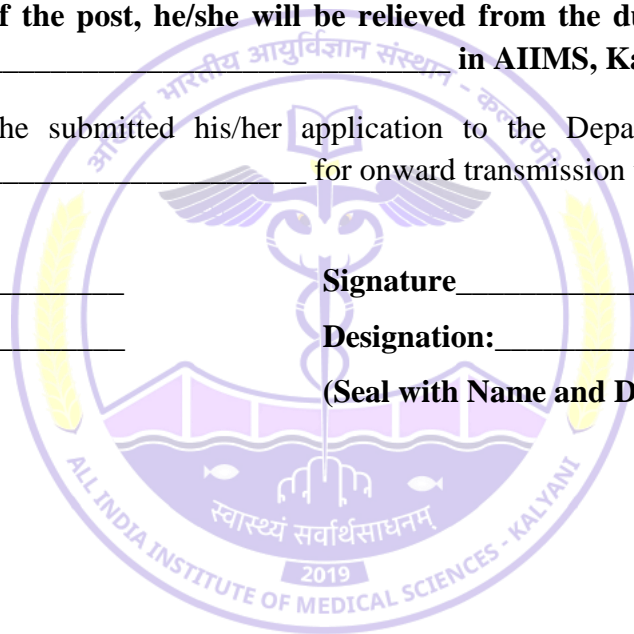
**Ref No:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**(Seal with Name and Designation)**



**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POST UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri / Smt. / Kumari \_\_\_\_\_ son/ daughter of Shri  
\_\_\_\_\_ of Village/Town \_\_\_\_\_ in District  
\_\_\_\_\_ in \_\_\_\_\_ State belongs to \_\_\_\_\_  
community which is recognized as a backward class under:-

- (1) Resolution No.12011/68/93-BCC© dated 10th September 1993, published in the Gazette of India - Extraordinary - part 1, Section 1, No.186 dated 13th September 1993.
- (2) Resolution No.12011/9/94-BCC dated 19th October 1994, published in the Gazette of India - Extraordinary - part 1, Section 1, No.163, dated 20th October 1994.
- (3) Resolution No.12011/7/95-BCC, dated 24th May, 1995, published in Gazette of India - Extraordinary - part 1, Section 1, No.88, dated 25th May 1995.
- (4) Resolution No.12011/44/96-BCC, dated 6th December 1996, published in Gazette of India - Extraordinary - part 1, Section 1, No.210, dated 11th December 1996.
- (5) Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.129, dated the 8th July 1997.
- (6) Resolution No.12011/12/96-BCC, published in Gazette of India - Extraordinary - No.164, dated the 1st Sept 1997.
- (7) Resolution No.12011/99/94-BCC, published in Gazette of India - Extraordinary - No.236, dated the 11th Dec 1997.
- (8) Resolution No.12011/13/97-BCC, published in Gazette of India - Extraordinary - No.239, dated the 3rd Dec 1997.
- (9) Resolution No.12011/12/96-BCC, published in Gazette of India - Extraordinary - No.166, dated the 3rd Aug 1998.
- (10) Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.171, dated the 6th Aug 1998.
- (11) Resolution No.12011/68/98-BCC, published in Gazette of India - Extraordinary - No.241, dated the 27th Oct 1999.
- (12) Resolution No.12011/88/98-BCC, published in Gazette of India - Extraordinary - No.270, dated the 6th Dec 1999.
- (13) Resolution No.12011/36/99-BCC, published in Gazette of India - Extraordinary - No.71, dated the 4th April 2000.

Shri/Smt./Kumari \_\_\_\_\_ and/or his/her family ordinarily reside(s) in the  
\_\_\_\_\_ District of the \_\_\_\_\_ State. This is also  
to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 (of the  
Schedule to the Government of India, Department of Personnel & Training OM NO.36012/22/93 - Estt  
(SCT), dated 08.09.1993) and modified vide Government of India, Department of Personnel and training  
O.M No.36033/3/2004-Estt.(Res) dated 09.03.2004.

Place :

Signature \_\_\_\_\_

Dated :

**District Magistrate/ Dy. Commissioner etc.  
(With seal of office)**

Strike out whichever is not applicable

**NB:** (a) The term 'ordinarily' used here will have the same meaning as in section 20 of the  
Representation of People's Act., 1950.

**The Authorities competent to issue OBC caste certificates are indicated below :-**

- (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner /Additional  
Deputy Commissioner / Deputy Collector / 1st class Stipendiary Magistrate / Sub - Divisional Magistrate / Taluk  
Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st class Stipendiary  
Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tahasildar, and
- (iv) Sub-Divisional Officer of the area where the Candidate and or his family resides.

**DECLARATION TO BE SIGNED BY OBC CANDIDATES ONLY**

I \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ resident of  
Village / Town/City/ District \_\_\_\_\_ State \_\_\_\_\_  
Community \_\_\_\_\_ (certificate enclosed) hereby declare that I belong to  
the \_\_\_\_\_ community which is recognized as a backward class by the Govt. of  
India for the purpose of reservation in services as per orders contained in Department of Personnel and  
Training Office Memorandum No.36012/22/93-Estt (SCT) dated 08.09.1993. It is also declared that I do  
not belong to the persons / sections (creamy layer) mentioned in Column-3 of OM No.36012/22/93.Estt  
(SCT) dated 08.09.1993 and modified vide Govt. of India, Department of Personnel and Training OM  
No.36033/3/2004-Estt (Res) dated 09.03.2004.

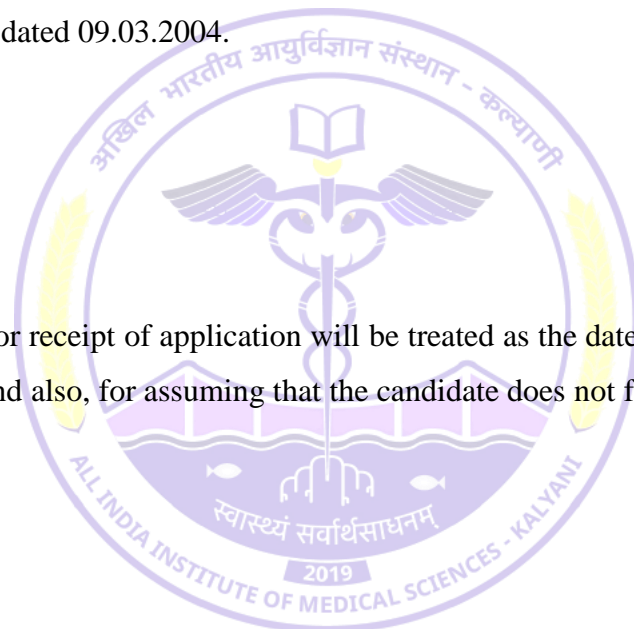
Place:

Date:

**(Signature of applicant)**

(in running handwriting)

**\* Note:** The closing date for receipt of application will be treated as the date of reckoning the OBC status  
of the candidate and also, for assuming that the candidate does not fall in the creamy layer.





**Government of**

.....

**(Name & Address of the authority issuing the certificate)**

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

**Certificate No:**

**Date:**

**VALID FOR THE YEAR \_\_\_\_\_**

1. This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, village/ street \_\_\_\_\_ post office \_\_\_\_\_, District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her “family”\*\* is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

Recent Passport size attested Photograph of the applicant
---

Signature with seal of Officer

Name:

Designation:

\* Note1: Income covered all sources i.e. salary, agricultural, business, profession, etc.

\*\* Note2: The term “Family” for this purpose include the person, who seeks benefit of reservation, his/her parents are siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\* Note3: The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

**The form of certificate to be produced by Government Servants for  
Claiming Age Concession**

**(Letter Head of the Institute/Issuing Authority)**

This is to certify that Shri/Ms./Dr. \_\_\_\_\_ S/o, D/o,  
W/o. \_\_\_\_\_ is regularly appointed employee of this  
Organization/Department/ministry and duties performed by him/her  
during the period(s) are as under

Certified that:

\*(a) Shri/Ms./Dr. \_\_\_\_\_ holds substantively a permanent post of  
\_\_\_\_\_ in the Office/Department of \_\_\_\_\_ with  
the effect from \_\_\_\_\_.

\*(b) Shri/Ms./Dr. \_\_\_\_\_ has been continuously in  
temporary service on a regular basis under the Central Government in  
the post of \_\_\_\_\_ in the Office/Department  
\_\_\_\_\_ with effect from \_\_\_\_\_.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Ministry/Office: \_\_\_\_\_

Address: \_\_\_\_\_

Office Seal: \_\_\_\_\_